



Dear Exhibitor

Re: Sustainability Fair (Uraidla Primary School grounds) - **Saturday 20th February 2016**

The Sustainability Fair, now in its 12th year, invites your participation in our Fair to be held on Saturday 20th February 2015, 9am-4pm. Last year, although it was very hot, we had a great Fair.

The Uraidla Show has a new young committee which have many great new ideas to reinvigorate the show. We are looking forward to working closely with them. Attendances at our Fair continue to increase each year and we are planning an exciting event for 2016.

Details, as they become available will be on our website - <http://www.sustainabilityfair.com.au/>

This year we are intending to expand the fair with approximately five to seven more exhibitors. As you are aware our space is limited and we will be allocating places in the order in which applications are confirmed. Once payment is received you will also be listed on our website.

### ***Rates - Early Bird Rate for registrations before 2016***

<b>Open site (multiples are available) - 3m x 3m</b>	\$100.00
<b>Commercial site (Solar power etc) - 6m x 3m</b>	\$450.00
(This higher fee allows us to offer free sites for NFP groups)	
<b>Not-for-profit site - 3m x 3m</b>	Free (site only)
<b>Marquee hire 3m x 3m</b>	\$40.00
<b>Table + 2 chairs</b>	\$20.00
<b>Power supply (limited number available)</b>	\$50.00

### ***Insurance***

The required insurance is a Public and Products Liability Insurance to the value of \$10 million dollars and **you must** provide a Certificate of Currency.

***Move in/move out times - Saturday morning 20th February 2016 (from 7am until 8:30am).***

### ***Further information***

- Payment into the show will be required for all people entering after 8.30am including volunteers (this is separate to us).
- ON-SITE PARKING is available at the Uraidla Primary School for cars on site before 8.30am.
- All tents, awnings, umbrellas, signs etc. supplied by exhibitors must be secured and tied down so that there is no danger to others.
- It is the responsibility of the Exhibitor to ensure any activity undertaken meets all Commonwealth, State and Local Government regulations.
- The committee must be supplied with a copy of the Exhibitors certificate of insurance.

### ***Site Allocation***

The Committee will determine what the best site plan is for the Fair taking into consideration the best plan to attract people to visit and stay at The Fair as well as requirements of the



demonstrations, exhibitors, and the show. We also will endeavour to mitigate any extreme weather conditions.

***Applications this year are being managed online. Please visit our website at***

***[www.sustainabilityfair.com.au](http://www.sustainabilityfair.com.au)***

***and click on the “Exhibitor Registration of interest form” link in the top right hand corner to enter your exhibitor details.***

Please do not hesitate to contact us if you would like further information or to discuss the Fair arrangements. Our best contact is via email [admin@susfair.com.au](mailto:admin@susfair.com.au)

**Kindest Regards, the Sustainability Fair Organising committee**